

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Room 3416, 700 West Capitol Avenue
Little Rock, Arkansas 72201

AR NOTICE AO-121

For: FSA County Offices

Bilingual Staffing Certification Requirement

Approved by: State Executive Director



1 Overview

A Purpose

The purpose of this notice is to remind County Offices that the COC is required to determine the need for bilingual staffing in the January COC meeting.

B Background

18-AO requires the COC to annually determine the need for bilingual staffing or assistance in the county office.

2 Action

COC shall determine the need for bilingual staffing in the January COC meeting. The determination on bilingual staffing or assistance shall be recorded in the COC minutes. The CED shall forward copy of the certification **or** a memo stating that a determination regarding bilingual staffing was made, to the STO, ATTN: Miriam Morehead, by **COB February 1, 2005**. Refer to 18-AO, Par. 37F, for instructions.

Disposal Date	Distribution
June 30, 2005 12-14-04	All Offices